



Student/Parent Handbook
SUNY ULSTER
COLLEGIAN PROGRAM
SPRING 2025

College Credit Earned While Attending Classes at an Ulster County High School

<https://www.sunyulster.edu/apply-aid/high-school-student-programs/collegian.php>

Important

SPRING 2025 Registration Deadline: MARCH 12, 2025

For any questions: Sarah Fajardo
fajardos@sunyulster.edu

Welcome to the SUNY Ulster Collegian Program!

Congratulations on your willingness to pursue a challenging college curriculum right in your high school. The **SUNY Ulster Collegian Program** has many advantages. Below are just a few:

- **Becoming a more attractive college candidate by accepting the challenge of taking college-level courses while in high school.**
- **Possibly graduating from college earlier by earning transferable credits.**
- **Working toward general education requirements so you can attend SUNY Ulster immediately after high school and earn your Associate Degree.**
- **Lightening the first or second semester course load in college and relieving some of the pressure and stress in the first year.**
- **Having the time to take more electives in college, earn a double major, do a special work internship, or spend a semester abroad.**
- **Saving money by reducing future college costs.**

About SUNY Ulster:

SUNY Ulster is a dynamic, comprehensive community college, located in the heart of the Hudson River Valley, and serves over 11,000 credit and noncredit students each year. SUNY Ulster is a student-centered community college providing innovation and excellence in learning.

A unit of the State University of New York (SUNY), SUNY Ulster is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools, www.msche.org. The Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Commission on Recognition of Postsecondary Accreditation.

The College's Nursing Program is accredited by the National League of Nursing Accrediting Commission (NLNAC,) and the Veterinary Technology Program is accredited by the American Veterinary Medical Association. In addition, Engineering Science is affiliated with the Two-Year Engineering Science Association (TYESA) and the Association of Engineering Colleges of New York State (AECNYS).

Collegian Mission Statement

To make college more accessible and affordable to motivated high school students by providing the opportunity to take SUNY Ulster courses taught by college-approved high school teachers in their high school at a low cost.

Overview of the Collegian Program

Concurrent enrollment is a nationwide trend as high schools seek to enrich the curriculum for qualified students and as colleges strive to enroll students who are prepared for the rigors of higher education. The Collegian Program is SUNY Ulster's concurrent enrollment program, allowing students to earn SUNY Ulster credit and high school credit simultaneously through college courses taken in the high school.

Through the cooperation of the State University of New York (SUNY), SUNY Ulster and local high schools, concurrent-credit programs have been developed to provide qualified students with an opportunity to enroll in select college courses and gain advanced standing or college credit. These classes afford the

high school student additional course choices as well as course enhancement. They may be an alternative to Advanced Placement (AP) credit or taken in conjunction with AP courses. In addition, they can provide challenging motivation to the upper-level student.

SUNY Ulster courses in the Collegian Program are taught by teachers at local high schools who have been approved by the college as adjunct level instructors. They are required to complete all SUNY Ulster requirements in accordance with the college's standard practices and procedures and those of its accreditor, the Middle States Commission on Higher Education.

Since the program began, students have taken hundreds of classes for thousands of credits. Students in the Collegian Program are required to meet the standards SUNY Ulster maintains for all students. Coursework completed in the program is comparable to that presented on the College's campuses.

While specific courses vary from high school to high school, classes include: College English, U.S. History, Government, Psychology, Math, General Biology, Environmental Science, Physics, Spanish, French, Business, Accounting and Criminal Justice.

Collegian students are expected to adhere to all SUNY Ulster policies, including those that pertain to Academic Honesty and Classroom standards. These policies and procedures are found in the SUNY Ulster College Catalog located on the SUNY Ulster website - <https://catalog.sunyulster.edu/>

STUDENT ELIGIBILITY REQUIREMENTS:

Enrolled students should be high school students in good standing, and meet both the high school and SUNY Ulster academic department requirements.

REGISTRATION DEADLINE: MARCH 12, 2025

Registration for SUNY Ulster Collegian Courses is conducted electronically through the SUNY Ulster website - **Payment is required at the time of registration via credit or debit card.**

To Register:

Go to the <https://www.sunyulster.edu/apply-aid/high-school-student-programs/collegian.php>

- Click on **Register Now** to enroll in Collegian class(es).
- Select **HIGH SCHOOL and COURSE** – parents and students should ensure the courses are accurate. Discuss with teacher or counselor. Check course name, number and teacher. By choosing the course, *enrollment is processed*.
- Fill in all **STUDENT'S** personal information requested (including Student Social Security Number and Date of Birth). Please be mindful of punctuation. Capitalize only the first letters of names and insert a space between names.
- **Complete the payment information and submit.** A confirmation e-mail will be sent to the email entered.

Tuition is a non-refundable \$77 per credit or \$5 per credit for those eligible for free and reduced lunch. The reduced lunch rate applies only to those students eligible.

Students should check with their high school guidance counselor if they have questions about eligibility status. Upon registration, students will self-identify as eligible for the \$5 per credit tuition. This eligibility will be verified soon after registration. False reporting will result in a possible withdrawal from the course and a hold on all records until payment is made in full.

Questions or concerns can be directed to the Collegian Coordinator, Sarah Fajardo, fajardos@sunyulster.edu.

Withdrawal Policy – VERY IMPORTANT

Collegian students are **SUNY Ulster students**, so must follow SUNY Ulster policies, procedures and deadlines. Being enrolled in a Collegian course means that SUNY Ulster transcript is being maintained by the College Registrar. Students cannot drop a course but may Withdraw, which will result in a “W” on their transcript. The College policy on Withdrawals is here:

Course withdrawals require students to complete a SUNY Ulster Withdrawal Form, which may be obtained from the high school guidance office or by contacting the SUNY Ulster Registrar’s Office at 845.687.5075 or reginfo@sunyulster.edu. Withdrawals are allowed through the last day of the course. Failure to withdraw from a course will result in an “F” being entered on the SUNY Ulster transcript.

Withdrawal Deadline for a one-half year, “SPRING ONLY” course and Withdrawal Deadline for a full-year course is June 6, 2025

Tuition

Tuition is based on the number of credit hours designated for each course. Collegian students currently pay a non-refundable **\$77 per credit hour and for some \$5 per credit hour**.

This is a great savings and offers an affordable jumpstart on your college education. Tuition for President’s Challenge Scholars (PCS) will be paid by the SUNY Ulster Foundation.

Note to President's Challenge Scholarship (PCS) Students:

Because PCS students can use their scholarships to pay for Collegian course tuition, no payment is required at the time of registration. Because of this, the registration process may be different for PCS students. Details will be forthcoming as registration periods approach. Questions should be directed to PCS Program Coordinator Nancy Clarke at clarken@sunyulster.edu

Credit Transfer:

Collegian credits will be accepted by SUNY and may provide advanced standing when applying to colleges and universities.

(Please note: A grade of “C” or better is usually required for transfer)

While many colleges and universities accept SUNY Ulster credits, be aware that specific conditions for transfer may exist. Students should contact prospective colleges/universities to discuss Collegian course transferability. It is solely the decision of the receiving college whether to accept transfer credit.

Other Important Information:

SUNY Ulster’s Enrollment & Success/Admissions Counselors are available to meet with students to review progress with college coursework and discuss the easy pathways to complete an Associate’s Degree affordably at SUNY Ulster after high school. Students are encouraged to [schedule a one-on-one meeting](#) with an Enrollment & Success counselor by email at: admissions@sunyulster.edu

Transcript Request:

Official transcripts may be ordered online from our service provider, **Parchment** at:

<https://www.sunyulster.edu/academics/transcript-request.php>

Students may choose to have a transcript sent electronically immediately (to a participating institution), or sent through the mail within 7 business days. **The cost of each transcript is \$10**, payable by credit or debit card. For general questions regarding transcripts, contact the Registrar at reginfo@sunyulster.edu or **845 687-5075**

NEW PALTZ HIGH SCHOOL

SPRING 2025 Collegian Offerings

Registration deadline 3/12/2025

<https://www.sunyulster.edu/apply-aid/high-school-student-programs/collegian.php>

CRN	Course Code and Section	Course Name	Credits	Term	Instructor
23182	ACC 101-69	Princ of Accounting I	4	<i>Spring</i>	K. Bell
22987	BUS 115-69	Entrepreneurship	3	<i>Spring</i>	K. Bell
23184	ENG 102-69	English Composition II	3	<i>Spring</i>	V. Hayden
23188	HIS 104-69	American History II	3	<i>Spring</i>	K. Kiley
22972	MUS 116 -69	Small Instrumental Music Groups	1	<i>Spring</i>	Newsome
22974	MUS 118 -69	College-Community Concert Band	1	<i>Spring</i>	Newsome
23190	PHY 102-69	Physics II	4	<i>Spring</i>	J. Foti